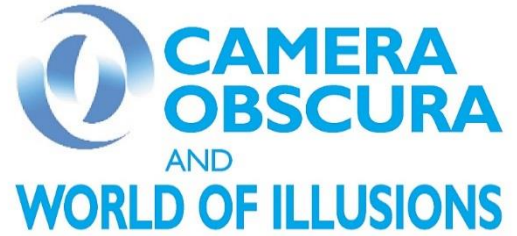


Please return completed applications to:

Tony Millar  
Camera Obscura and World of Illusions  
Castlehill  
Edinburgh  
EH1 2ND

Or email to: [tony@camera-obscura.co.uk](mailto:tony@camera-obscura.co.uk)



Castlehill, Edinburgh, EH1 2ND  
Tel: 0131 226 3709

### JOB APPLICATION FORM

**Position:** Management PA **Date:** \_\_\_\_\_

#### 1. PERSONAL DETAILS

**First Name:** \_\_\_\_\_  
**Last Name:** \_\_\_\_\_  
**Daytime No.:** \_\_\_\_\_  
**Evening No.:** \_\_\_\_\_  
**E-mail:** \_\_\_\_\_

**Address:**

#### 2. AVAILABILITY: please note when you would be able to start and any comments (e.g. holidays)

#### 3. DETAILS OF EDUCATION

School / College / University	Qualifications Gained

**4. Briefly describe your secretarial skills, and experience in working with a management team.**

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**5. PREVIOUS WORK EXPERIENCE: please give details of positions held over the last five years**

<b>Employer</b>	<b>Dates</b>	<b>Position Held</b>	<b>Brief Details of Duties</b>	<b>Reason for Leaving</b>

**6. HOBBIES & INTERESTS: please tell us about your hobbies and interests**

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**7. PERSONAL STATEMENT: please give reasons why you would like to work at Camera Obscura & World of Illusions, and how you believe you meet the specifications laid out in the Role Profile. (Please continue on a separate sheet if necessary.)**

**8. Are there any other facts which you think will be useful to know when we consider your application?**

**9. Where did you see this post advertised?**

**10. REFERENCES: please provide all contact details of two referees (one of whom should be your present or most recent employer)**

	Referee 1	Referee 2
Name:	_____	_____
Occupation:	_____	_____
Address:	_____	_____
	_____	_____
	_____	_____
	_____	_____
Tel. No.:	_____	_____
Mobile No.:	_____	_____
E-mail:	_____	_____
Do we have permission to contact your referees before inviting you for interview?		Yes <input type="checkbox"/> No <input type="checkbox"/>